

NEWINGTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 15 December 2015

Present: Cllr Haigh (Chair), Cllr Tony Mould (Vice Chair), Cllr Mel Harris, Cllr Stephen Harvey, Cllr Joe Jabbour, Cllr Elaine Jackson, Cllr Eric Layer, Cllr Richard Palmer, Cllr G Staff, Cllr Helen Walker and Mrs Licence (clerk).

Also present were SBCllr John Wright, Community Warden Georgina Springall and twenty two members of the public.

1. APOLOGIES

Apologies had been received from SBCllr Gerry Lewin and (at LEF meeting) and PCSO John Cork (rest day)- apologies noted.

2. DECLARATIONS OF INTEREST

None were declared

3. VACANCY FOR CO-OPTED COUNCILLOR

Cllr Haigh informed Councillors that the Parish Council can co-opt a new Member and someone has expressed an interest but has not made a formal application.

4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24 NOVEMBER 2015

Councillors considered the minutes of the meeting held on 24 November 2015; it was **PROPOSED** by Cllr Jackson to accept the minutes as a true record; **SECONDED** by Cllr Harris: **AGREED UNANIMOUSLY**. The Minutes were duly signed by Cllr Haigh.

5. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 DECEMBER 2015

Councillors considered the minutes of the meeting held on 24 November 2015; it was **PROPOSED** by Cllr Harvey to accept the minutes as a true record; **SECONDED** by Cllr Mould: **AGREED UNANIMOUSLY**. The Minutes were duly signed by Cllr Haigh.

6. MATTERS ARISING

1. The Clerk has requested a permanent sign in the lay by in High Street and is waiting for a response.
2. The owner of the overgrown grassland at end of Westwood Walk was written to in July and another letter has been sent.
3. The Football Club lease has been checked and there is nothing in the lease about cleaning but it is in the Pavilion terms and conditions.
4. Memorial inscription application, the relatives are arranging interment of ashes.
5. Aprille Hall, KCC, has looked at outside Mings and could not find a puddle. She wonders if it was on the footway outside Mings before they took up the slabs and re-laid them
6. The dog bin on Keycol Hill has not been replaced.

ACTION: Clerk to contact Swale Borough Council.

7. NALC Proposed audit arrangements, to be carried forward to next agenda.
8. *ACTION: Cllr Harris*

7. VISITORS

i. PCSO Report

PCSO John Cork sent a report:

There have been four thefts from motor vehicles in Newington

Van parked on the bridge- the owner of the firm has been warned and should be moving it very soon,

Reports of youths lighting fires and drinking in the wooded area- PCSO Cork has patrolled the area and has not found any youths.

If residents see any ASB please can they report it when it is happening to Kent Police and they will attend.

ii. Community Warden Report

KCC COMMUNITY WARDEN REPORT – END OF NOVEMBER – DECEMBER 2015.

- 1) Gave three talks on road safety to three classes at Newington School.
- 2) Visited elderly resident to help him receive welfare services he is entitled to.
- 3) Excessive dog fouling in Church Lane.
- 4) Resident putting food waste down outside drain – Spoke to residents in this area.
- 5) Fly tipping in Pear Tree Walk – Reported to S.B.C.
- 6) Two bicycles stolen from rear of property in Church Lane – Police aware.
- 7) Dead black and white cat on A2, (London Road) – Reported to S.B.C.
- 8) Organised cleaner for two elderly residents, joint visit with her to them.
- 9) Visited elderly resident to organise personal alarm for him.
- 10) Very successful Bingo Club Christmas party, attended by 25 members.
- 11) Truck full of waste parked in The Willows at Bull Lane junction causing obstruction – Spoke to resident who spoke to owner to remove, which he has done.
- 12) Youths lighting fires again in picnic area off recreation ground – Reported to John Cork.
- 13) Two empty deodorant cans found in play park, (suspect solvent abuse) – Made John Cork aware.
- 14) Excessive rubbish again in communal bin in Wickham Close.
- 15) Vehicles parking again on motorway bridge in Danaway area.

Cllr Haigh thanked Ms Springall for her report. Concern was expressed about the excessive dog fouling in Church Lane. It was AGREED to buy more paint.

ACTION: Cllr Haigh to purchase paint.

Cllr Haigh expressed concern about possible solvent abuse.

ACTION: Clerk to contact PCSO Cork for information on the Youth Drugs Unit.

Ms Springall said there have been reports of two youths using forged £20 notes.

iii. Borough Councillor Report

SBCllr Wright said that there has been criminal activity in Hartlip and the Parish Council is considering setting up a Neighbourhood Watch scheme and this might be something that Newington could do.

ACTION: Amenities Committee to consider Neighbourhood Watch in January.

SBCllr Lewin is going to the Planning Inspector's examination of the Bearing Fruit Local Plan.

SBCllr Wright told Councillors that he has been involved in the Pavilion Working Group and has offered a grant. The Borough Council is waiting to hear from Central Government before setting its rates, the Borough Council will try to keep it as low as possible although KCC have indicated they will be putting theirs up. SBCllr Wright also attended the Extraordinary meeting on 11 December and also helped with the traffic count.

Cllr Haigh asked if the Borough Council will pass on the Rate Support Grant.

SBCllr Wright said it was doubtful.

Cllr Haigh thanked SBCllr Wright for attending and for the extra help given in respect of attending meetings, counting traffic and offering a grant towards the Pavilion refurbishment.

iv. County Councillor Report

There was no report from the County Councillor.

8. PUBLIC QUESTION TIME

The meeting was adjourned for the public question time.

#1- I am a resident of Station Road and I am here to express my annoyance at the seeming inability of the Parish Council to repair the streetlight. It has been over five months and nothing has been done. For one of the three lights to be out for so long is a concern especially as it is dark now.

Cllr Haigh said that the Parish Council is aware of the problem and Cllr Palmer has spoken to residents. It is not the Council's inability but things can not always be done quickly. It is on the agenda for decision tonight.

#2- I am from Newington Community Sports Club; our representative attended the Working Group meeting and it was agreed that the changing room and showers will be made into a

permanent area, will this happen? We would like to ask that the Portacabin remains and we will fix it by the end of February. Also, the Sports Club would like to offer our experience and services to help obtain finance.

Cllr Staff said the reconfiguration was not agreed but it was a recommendation by an expert brought into the meeting. The Parish Council wants to work with the Sports Club and is also looking at what is best for residents, other groups are wanting to use the Pavilion. The Sports Club has been given notice with regard to the Portacabin and also the costs that will be charged. The plans have not been finalised and the Parish Council is not looking to close the Sports Club. The Parish Council has received a deadline for action by the Sports Club with a threat to go to the media if we do not comply.

#2- What ever happens to the Portacabin we will still need storage space.

Cllr Staff explained that the electricity has been isolated as it is very dangerous because of the water ingress. The rent needs to be agreed.

Cllr Haigh thanked Cllr Staff for explaining the situation. Phase 1 will look at the design and address the immediate shortcomings; Phase 2, with support from SBCllr Wright and further financial grants, will improve the facilities and make them fit for purpose; Phase 3 will design something that will have longevity and be fit for purpose for the community.

#2- Where will people park?

Cllr Haigh explained it is hoped that people will walk.

9. PLANNING

i. To receive an update of planning matters

Application 15/507642/FULL Car Park Adjacent To Telephone Exchange High Street Newington Kent ME9 7JH

Proposal: Partial demolition of an unlisted wall within a conservation area. Remove the remaining section of the collapsed wall (retaining sections of the wall to the east and west) and replace with an Andacrib wall construction to provide support to the adjoining car park

Application Received: Wednesday 16 September 2015

Application Validated: Tuesday 8 December 2015

Comments due: 7 January 2016

Cllr Harvey explained that this application has only just been received. The Parish Council considered this application and trusted that the Borough Council will ensure the work is done properly and with minimal disruption to the Village Hall activities.

This month's applications: discussed at Extraordinary Parish Council meeting on 11 December 2015.

Application 15/509664/OUT Land to East of St Marys View Newington Kent ME9 7JW

Proposal: Outline application for the erection of up to 26 residential dwellings with all matters reserved with the exception of access

Application received: Friday 20 November 2015

Status: awaiting decision

Cllr Harvey informed Councillors that a number of comments were taken into consideration from the Extraordinary meeting on 11 December. The report was written on Saturday and proof read by the Clerk and then submitted to Swale Borough Council and put on the Parish Council website. The traffic survey will be added to this report.

Response sent:

An Extraordinary meeting of Newington Parish Council was held on Friday 11 December to discuss this application. Thirty two residents attended the meeting; all who spoke expressed disquiet at the proposals.

This proposal by Swann Construction is outside the Local Plan, a document thoughtfully prepared by those with local knowledge to identify locations for development that would not increase air pollution, exacerbate traffic problems or reduce 'green field' land whilst 'brown field' sites remained available. We do not agree with the presumptions made in 5.2 of the Planning Statement which, whilst acknowledging that the site is outside of the identified build-confines of Newington, then seeks to suggest it may be acceptable as a 'natural extension'. The proposed

site is not part of either the 2008 or emerging Swale Local Plan. We note that two previous planning applications for this site have been rejected.

The land to the east of St Marys View is not a 'brown field' site. Instead it is good agricultural land that has been left idle by developers in the hope of future permission for building. There are several similar sites on the edge of Newington's built up area and we are fearful that this will open the floodgates for further developments without any planning for the requisite infrastructure improvements.

Following the discontinuance of agricultural activity some years ago, the land beyond St Marys View is now an area of wild orchard, with some significant tree genera and wildlife, including endangered species. The loss of this land with permeable soil will inevitably increase the existing drainage problems, as the site drains to the Iwade Road which already experiences significant flooding in and following periods of wet weather

Church Lane is an ancient highway and the only road to the north of the A2. As such it serves as access and egress for Breach, The Enterprise Centre, Lower Halstow and the much-enlarged Iwade, many of whose residents use it as 'rat-run' for the station and towards the Medway Towns. As well as being narrow, Church Lane offers the only parking for the residents either side of the road and for some of the properties on the A2. Whilst just manageable at some times of the day, Church Lane often comes to a standstill at the start and end of the school day. As most of the Village population lives South of the A2, parents choose to drive, often backing-up along the A2 until there is space to enter Church Lane. Newington CEP School is not, currently, at capacity; problems will only increase as the roll enlarges in line with expected birth-rate demographics. Residents have organised a traffic census at start and end of the school day during the last week of the Christmas term; the results of this will be available in due course. The Parish Council notes, with interest, that the traffic census published as part of the Swann Construction application is dated 14 July – the last fortnight of the summer term when many of year 6 pupils were attending Induction days at their new secondary schools and other parents were taking advantage of good weather to walk.

Within the past year Planning Permission has been granted for 5 houses in the Vicarage Garden, 14 houses in School Lane and 5 houses on High Oak Hill. This follows the building of 10 houses to create Vicarage Close, opposite St Marys View, following permission granted in 2011. The Parish Council is sure that Members will understand the cumulative effect of vehicles from 34 houses, at a time of ever-increasing vehicle usage and associated parking, has a very serious effect on a road with no capacity for widening or relief parking. The Swann proposal for an additional 26 properties would further add to the problem; giving a total of 60 properties which Newington Parish Council believes is unsustainable.

The Swann Construction application proposes 41 parking spaces with 5 for visitors, serving 26 properties. There seems to be a presumption that smaller properties have fewer vehicles. The Parish Council believes this is mistaken: experience of housing developments in Gillingham and Iwade shows that one bedroom 'starter' properties often have 3 vehicles (2 cars and 1 van) with more for 2 bedroom properties. The proposal, as it stands, uses all available road space through dropped-kerbs; the Parish Council therefore suggests this would inevitably produce yet more parking problems in Church Lane. Any suggestion that most residents would use public transport is questionable: the rail service has reduced in frequency and capacity and there is no bus service on Sundays, with fifteen buses in each direction on weekdays

Air Quality has been a concern in Newington for many years. The buildings either side of the narrow A2 prevent the speedy dispersal of dangerous fumes, instead funnelling and circulating them. Air pollution in Newington exceeds EU acceptable levels and, following a Supreme Court ruling, planning authorities have a responsibility to ensure that planning applications work towards compliance with this; further building in Newington would only make pollution here worse. Kent Highways have also identified the eastern edge of Medway at Rainham, Key Street roundabout and the Stockbury A249 intersection as severe problems, particularly in morning and evening rush-hour periods. It is obvious that any further building in the village will make these problems worse.

The response results from the Extraordinary Parish Council Meeting on 11 December:- Residents are compiling seasonal traffic data (ie during a normal school term); this will be appended in due course.

Cllr Haigh asked that the text in the Local Development Plan referring to the restrictions of Newington being a Tier Four Strategic site be added to the Parish Council's response.
ACTION Cllr Haigh provide text to Cllr Harvey.

Application 15/509959/SUB Breach Farm Paddocks, Breach Lane, Upchurch, Kent ME9 7PE
Submission of details pursuant to Condition 3 - External Cladding, Condition 8 - Layout and Vehicle Parking, Condition 9(i) & Condition 9 (ii) - Landscaping Scheme of 15/502716.

Application received: Monday 30 November 2015

Status: awaiting decision

Response sent:

Newington Parish Council notes that this application again refers to the Breach Farm Paddocks site as Upchurch; it is located in Newington.

We welcome the prompt submission of the planting details, although residents would like to also see details of proposed cladding materials.

The proposed planting along the boundary with existing residents seems less generous than over other parts of the site, but should be satisfactory if shrubs and trees are adequately irrigated and tended.

From last month: for reference

Application 15/508918/FULL 2 Wickham Close Newington Kent ME9 7NT

Proposal: Front extension and alterations including extended dropped kerb to frontage.

Application received: Friday 23 October

Response sent: *Councillors have considered this application and have no comment to make*

Status: awaiting decision

Application 15/508315/FULL 5 Edwins Place Iwade Road Newington Kent ME9 7JY

Proposal: Loft conversion involving hip end to gable roof alteration, window to side elevation, rear dormer extension with Juliet balcony and provision of conservation roof lights to front slope

Application received: Monday 12 October

Response sent:

Newington Parish Council has considered this application and wishes to object to the proposals for the following reasons:

- 1. the application is out of keeping within a conservation area and the proposals for this property, being the end of terrace, would be detrimental to the whole terrace*
- 2. No 5 Edwins place can be seen from the church which is a listed building.*
- 3. 43 Church Lane has been cited as an example of how this proposal will look, but retrospective planning permission for 43 Church Lane has been refused.*
- 4. There is also the problem of access or easement. The ground plan shows the alleyway as part of their house but, the Parish Council understands it is actually access for numbers 3, 4 and*
- 5. The back door of number 5 opens on to the alleyway 5. The Juliet balcony constitutes material harm due to loss of privacy in neighbouring gardens.*
- 6. An additional room, staircase and, especially a macerator-served toilet would cause additional and unacceptable noise to adjoining residents.*
- 7. The proposed revised roof line and roof lights are not in keeping with the properties.*
- 8. There is concern as to whether there will be sufficient headroom in the attic.*
- 9. There is concern about the stability of the property which has already been underpinned at the front.*
- 10. The proposal is dramatically out of character with the rest of the terrace*
- 11. The Parish Council would like to draw to the officer's attention that there have been several applications to change casement windows which have been refused elsewhere, nearby within the conservation area.*

Status: awaiting decision

Application 15/509335/FULL Car Wash 67 High Street Newington Kent ME9 7JJ

Proposal: Use of land for the storage of 2x touring caravans

Application received: Monday 9 November

Status: awaiting decision

No response sent as site visit was proposed by Planning Enforcement Officer.

Newington Post Office: Proposal to move to new premises and branch modernisation. Consultation by Post Office Limited.

It is proposed to move the Post Office counter next door to the Newington Pharmacy. All services would be operated by Pharmacy staff from a till on their retail counter and would be available during the current opening hours of the Pharmacy. The Post Office services available would be virtually unchanged.

This is part of a nationwide programme of modernisation and cost-reduction, far less-radical than in some locations where communities have lost their Post Office completely. As part of the programme the Newington Pharmacy would have wheelchair access and a hearing loop.

A copy of the document can be obtained from Newington Post Office or complete the online questionnaire at postofficeviews.co.uk (branch code 149941)

The consultation ends on 22 December 2015; any changes would take place in February/March 2016.

Response sent: *Newington Parish Council have discussed the consultation document and would wish to support the Postmaster and Pharmacist in their application*

A letter was given to the Clerk during the meeting, asking who owns the land next to the Bull Public House. There are problems with the phone and internet and there is a tree which prevents the telephone engineer getting to the box.

ACTION: Cllr Harvey to investigate.

Cllr Haigh thanked Cllr Harvey for his report.

10. FINANCE

i. Cheque list: to consider invoices for payment

Payee	Expenditure	Amount	£	Cheque No.
Profile Business Supplies	Village Voice November		£60.00	2416
Southern Water	Sports Pavilion and Recreation Ground 03 10 15- 23 11 15		£42.58	2417
Mrs P Rowe	Litter Picking Recreation Ground and sight checking equipment Dec 2015		£101.00	2418
Mrs K Julier	Salary 23 Oct- 8 Dec 7 ¾ hours Holiday 9 hours		Total- £132.40	2419
Mrs W Licence	Salary: 45 hours 461.75 Back pay 307.83 Holiday 269.35 Less NI 44.03 Tax 115.00 Total- 879.90 Expenses 37.16 917.06		Total- £917.06	2420
HMRC	NI 94.11 Tax 115.00		Total- £209.11	2421

Mr M Marshall	Cemetery and Churchyard cutting December	£400.00	2422
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Under the Local Government Act 1972, (Sch 2) Cllr Haigh **PROPOSED** the signing of the cheques: **AGREED UNANIMOUSLY**

Receipts:

1. Tunstall Parish Council: £20.00 -1/3 cost of Finance Conference
2. Dignity Funerals £650 purchase of burial plot

Cllr Haigh said the Clerk is still not receiving bank statements and the VAT claim needs to be scheduled.

ACTION 1: Cllr Harris to check with the bank in regards to bank statements.

ACTION 2: Cllr Harris and Clerk to schedule VAT claims

ii. Budget 2016-17

Cllr Haigh informed members that Cllr Harris has produced the Year to Date, Outturn and Forecast. The Committee Chairs have been consulted.

Cllr Harris said a £2,000 increase has been suggested and this is a 4.76% increase which equates to £1.53 per band D property per annum. If no changes are made there will be a £7,000 deficit which will come out of reserves so the budget needs to be trimmed.

Councillors considered the budget in detail. Cllr Harris **PROPOSED** to set the budget at £44,000; **SECONDED** by Cllr Haigh: **AGREED UNANIMOUSLY**.

Cllr Wright asked whether large planning applications have been budgeted for.

Cllr Haigh said that normal applications have been budgeted for.

11. AMENITIES COMMITTEE

i. To receive an update from the Pavilion Working Group

Cllr Haigh reminded Councillors the Amenities Committee had not met but there has been a Pavilion Working Group meeting. Cllr Staff has carried out a risk assessment and this needs to be priced by the Working Group and considered by the Amenities Committee.

Councillors considered the request by the Sports Club to keep the Portacabin. Although sympathetic to the request, Councillors were concerned about the poor state of the building and that no money or time had been invested in it to date. No sports or gym equipment was being stored in the Portacabin.

Cllr Haigh **PROPOSED** to allow the Sports Club to have temporary use of the garage for storage and be responsible for reporting any maintenance or Health and Safety issues; **SECONDED** by Cllr Harvey: **FOR- 4, AGAINST-2, ABSTENTIONS-1: MOTION CARRIED**.

Cllr Mould asked if PAT testing or an electrical survey has been carried out in the Pavilion.

ACTION: Clerk to check if PAT Testing or electrical surveys have been carried out.

ii. To consider cost of repair to street light in Station Road

Cllr Haigh **PROPOSED** to repair the street light in Station Road; **SECONDED** by Cllr Jackson: **AGREED UNANIMOUSLY**

iii. To consider quotations for Recreation Ground maintenance

Cllr Haigh said three quotations had been received, the increase from Landscape Services is 4.5% although fuel costs have decreased.

ACTION: Clerk to ask Landscape Services if this is the best price and how much extra cuts will cost.

12. VILLAGE VOICE, E NEWS AND WEBSITE

i. To receive an update

Cllr Mould distributed draft copies of the Village Voice. It was agreed to include articles about the precept rate and plans for the Pavilion.

ii. To consider accepting advertising in the Village Voice

Cllr Mould told Members that there is no room for advertisements to be included in the Village Voice so there would need to be an A5 insert or double the current size. An eight page

newsletter will cost £135.00 or an A5 insert will cost £35-40 extra. The Parish Council has always steered away from taking advertisements. Councillors decided not to be proactive in getting advertisements for the Village Voice but would consider it if asked.

13. COLD CALLING CONTROLLED ZONE

Cllr Haigh informed Councillors that Neighbourhood Watch do not have “cold calling controlled signs”, they only have stickers which the Council has already distributed. If signs were obtained there might be an issue as to where they are put. Councillors decided not to progress obtaining signs at this time.

Cllr Jabbour and Cllr Palmer arrived.

14. COMMUNITY EMERGENCY PLAN

Cllr Haigh told Members that a training session is scheduled for 17th December and Cllr Harvey and the Clerk will be attending. Cllr Haigh told Cllr Harvey it would be appreciated if he would continue with the Community Emergency Plan.

15. DEFIBRILATOR

Cllr Haigh informed Members that Cllr Palmer has provided details of the funding programme for a defibrillator from the British Heart Foundation, a maximum of five packages can be requested. There are three packages available which are free of charge and the Parish Council’s commitment is to provide training.

Cllr Palmer said that training does not take long and people can use a defibrillator even if they have not had training as the device talks through the procedure. A power supply will be needed for the cabinet which controls the temperature. There are two models on offer; the ZOLL AED Plus which is a good machine and the iPAD SP1 which is being used by ambulances and Community First Responders.

IT WAS AGREED if the Pharmacy consents to having the defibrillator on their wall, the Clerk will order one through the British Heart Foundation scheme.

16. CHURCHYARD AND CEMETERY

i. To receive an update of the Churchyard and Cemetery

The Churchyard and Cemetery Group had not met.

ii. To receive an update of the Burial Records

Cllr Haigh informed Councillors that there are nineteen burial plots and thirteen ashes plots left in the current section.

Cllr Staff said he has copied three books.

ACTION: Cllr Haigh to look at the books to see if they are complete.

17. HIGHWAYS

i. To receive an update of roads and pavements

Cllr Jabbour reported he had attended the Local Engagement Forum with Cllr Palmer and they had spoken about the problems of vehicles parking on Wormdale Bridge. They also raised the Parish Council’s concerns on this issue with SBCllr Bowles, the KCC representative and the Police Chief; all of whom expressed their support to the Parish Council. SBCllr Lewin agreed to raise and support the Parish Council’s request for double yellow lines on Wormdale Bridge.

Action: Clerk to request KCC Highways put double yellow lines on Wormdale Bridge.

Cllr Haigh thanked Cllr Palmer and Cllr Jabbour for attending the Local Engagement Forum.

18. REPORTS FROM MEMBERS

Cllr Palmer said the LEF meeting are going to be reformed in the hope of attracting more people. There was also an update of the Local Plan at the LEF meeting and there will be some regeneration next year.

Cllr Harris reported the new sign for the Village Hall has been put up. The Village Hall has had its annual meeting and the Parish Council is only charged the same rate regardless of what room it uses. There are about six local groups who are regular users of the hall and get a preferential rate.

19. CORRESPONDENCE

1. 26.11.15- Kent Fire & Rescue Service Consultation Safety and Wellbeing Plan 2016-2018 - *circulated*

ACTION: Cllr Haigh to respond.

2. 27.11.15 -SBC Planning Enforcement Strategy- *circulated*

ACTION: Clerk to write SBCllr Lewin to thank him for his work on the document and accepting the proposals.

3. 27.11.15 –SBC Swale Joint Transportation agenda- *circulated*

4. 27.11.15 Clean for the Queen- *circulated*

5. 30.11.15 SBC Weekly Planning list- *circulated*

6. 30.11.15- Inside Track- *circulated*

Cllr Haigh said this will be beneficial if the Pavilion refurbishment goes to Phase 3.

7. 01.12.15 UpARA Newsletter- *uploaded to website*

8. 04.12.15 SBC Planning website upgrade- *circulated*

9. 04.12.15 email from resident regarding fence at recreation ground.- *circulated*

ACTION: To be considered by the Amenities Committee

10. 10. 12. 2015- Proposed Permanent M20 Lorry Area: Invitation to Stakeholder Briefing and consultation: *circulated*

ACTION: Cllr Haigh to respond.

11. 11.12.2015- KALC register of interest for Chairmanship Conference 2016 on 26 February 2016 with Greg Clark MP, Secretary of State for Communities and Local Government in attendance.

12. Memorial Application from Set in Stone for Mr RJ Cope.

APPLICATION AGREED.

20. ANY OTHER BUSINESS

Cllr Mould suggested that Cllr Palmer should research grants on behalf of the Parish Council.

Cllr Palmer agreed.

Cllr Layer said the phone box by the bus stop has become derelict and the light does not work.

ACTION: Clerk to report.

There being no further business, the meeting closed at 9.55pm.

Date of next meeting: Tuesday 26 January 2016 at 7pm

Signed as a true record of the proceedings:

.....Chair

Date: 26 January 2016